

**Minutes**  
**COUNCIL FOR TEACHER EDUCATION**  
NHDOE Room 15  
October 19, 2017

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| <b>Approved</b><br><b>11/16/2017</b> |
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**Members in attendance:** Liz Arcieri, Carolyn Cormier, Heather Cummings, Steve Bigaj, Laura Wasielewski, Chris Ward, Diane Monico, Suzanne Canali, Alana Mosely, Bob McLaughlin, Ron Pedro, Laura Thomas, Linda Carrier, Bill Ross, Nicole Heimarck, Marie Blanchard

**WELCOME AND APPROVAL OF MINUTES**

- September minutes were approved as is, 10/19/17.

**REVIEWS 2017-2018**

- **New PEPP schedule with chairs-** the new PEPP schedule was reviewed to confirm information, and discussion followed regarding November 12-14 visit at PSU.
- **SNHU new program** review chair and reviewer-Nicole has been looking for reviewers for this program. She is looking for reviewers with Special Ed (Sped) and Early Childhood Education (ECE) experience. A recommendation from the reviewers should go to the November CTE meeting.
- **Rivier** full program review: Site Visit Date: December 4-6, 2017; Chairs: Mike Fournier & Megan Birch; Responders: Laura Wasielewski & Linda Carrier; MOU and training date needs to be scheduled.
- **NHTI** full program review: Site Visit Date: February 12-14, 2018; Chairs: Suzanne Canali & Alana Mosley; Responders: Laura Wasielewski & Nicole Canney; MOU completed; training scheduled 1/18/18 8:30-11:30.
- **PSU** full program review: Site Visit Date: CAEP Initial Licensure Programs, visual arts & music; Chair: Lis Arcieri, November 12-14, 2017; Advanced Programs March, 2018; Chairs;; Responders: Ron Pedro & Bob McLaughlin; MOU and training date needs to be scheduled
- **Antioch Substantive change**— Antioch submitted a program change form for their *Elementary, early childhood and dual elementary/special education programs*. The program will change to a partially online/hybrid delivery. They also propose changing the cohort time frame of this four term program to end in the summer term rather than December. There will be no changes to assessments and no changes to requirements. A motion to retain this program with these changes through the existing expiration date was put forward. Vote results 7 in favor, 1abstain, 0 apposed.

**DISCUSSION**

**1. DOE Report and Updates**

- **Ethics Presentation** (Nicole)-the intention of the presentation is to update and educate the field, and has already been presented to several Professional Educator groups. The Ethics work group is looking closely at four other state's Code of Ethics as models. They are; Iowa, Idaho, Connecticut, and Georgia.

- **CAEP Update including conference** (Nicole) the workgroup is reviewing the forms and process. This will essentially be a paper review, unless concerns arise from the review. Reviews need to be clear regarding standards and systems. CAEP is working to improve relationships with states and the field. One of the breakout sessions at the conference was regarding school leaders and the importance of fieldwork. On a side note, some members of AACTE have started their own organization called AAQUE.
- **Conference announcements**
  - Summit on digital Equity (November 3)
  - Antioch-Progressive Teacher Education (November 17)
- **REL data catalog update** (Nicole) this group is working on a “blueprint” to develop a system for collecting data that will better support IHEs. They looked at what the indicators are to the 7 constructs. They are working on identifying the information that is needed and not collected, as well as what they want and is not collected such as; course work, field experience, workforce development, placement and retention, and mentoring. How are these things measured?
- **Reorganization updates** (Nicole) A draft of the re-organization has been shared with DOE staff, but is still very preliminary.
- **CEEDAR update** (Laura) Goal group 3. Representatives from many different stakeholder groups continue to develop a comprehensive report from which the PSB can design clear regulations for Special Ed endorsements.
- **Posting of agenda and minutes**-Discussion regarding posting the agendas and minutes on line. The overall opinion was that we should be posting this information on line. Marie will create a web page for agendas and minutes.
- **PSB updates**- PSB met last week. Social Studies changes passed. Moving forward, the Science rules have been granted an extension until January. Transliterater/interpreter it appears there are only 15 people in NH with this certification. Math 5-8 is nearly ready to go to PSB. Special Ed endorsement expires in 2018. Standards, the Commissioner has asked to look at how we create rules. The 612s and 614s will be addressed in each MOU. K-6 vs K-8 is scheduled for the December 6th PSB meeting. Ron Pedro will attend the December PSB meeting as a representative from CTE. Nicole will send Marie the proposal to forward to the CTE group.

## 2. New Business

- **New Subcommittees Assignments**-A handout was provided with the members of each sub-committee. Time will be allotted in November for these groups to begin their work.
- **Annual Reports Process for Review**-several options for moving forward with the review of annual reports were discussed. The group agreed it should be a peer review. Time during the November or December CTE meeting should be set aside for groups to discuss the reviews. To prepare for this scenario, groups will be assigned and a rubric will be developed. Reports and the rubric will be emailed to the groups prior to the meeting when they will be discussed.
- **Reviewer Selection, Training, & MOU Subcommittee** –what is the group looking for in a reviewer, what are the qualities of a good reviewer, are the CAEP standards too high, looking to show examples of good outcomes, how to get more people involved as reviewers, these are some of the many questions discussed. There is a database on the DOE computer system of over 200 reviewers. It has not been maintained for a very long time. Suzanne Canali can do a survey Monkey to see who may still be interested in being a reviewer. Marie will send the link to the CTE group and the people in the database. This will give a preliminary look at how many emails are returned, as well as the level of interest in the field.

## November Agenda

- **Subcommittees Work Session**
- **Critical Shortage and IHE Programs** (Move to November)
- **PSB & CTE Collaboration** (Move to November)

*Next meeting November 16, 2017*

NH DOE